

Annual Quality Assurance Report (AQAR) 2016-17

Bhag Singh Khalsa College for Women

Kala Tibba, Abohar

(Affiliated to Panjab University Chandigarh)

College Track ID: PBCOGN26311

NAAC Executive Committee No. & Date:

EC (SC-18)/DO/2016/151.1 Date 05-NOV-2016

Submitted online to



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

Contents

	Page Nos.
Part – A	
1. Details of the Institution 3
2. IQAC Composition and Activities 6
Part – B	
3. Criterion – I: Curricular Aspects 8
4. Criterion – II: Teaching, Learning and Evaluation 9
5. Criterion – III: Research, Consultancy and Extension 12
6. Criterion – IV: Infrastructure and Learning Resources 15
7. Criterion – V: Student Support and Progression 17
8. Criterion – VI: Governance, Leadership and Management 20
9. Criterion – VII: Innovations and Best Practices 24
10. Abbreviations 27
11. University Calendar (2016-17) 28

Part – A

I. Details of the Institution

1.1 Name of the Institution

BHAG SINGH KHALSA COLLEGE FOR WOMEN

1.2 Address Line 1

VILL-KALA TIBBA, ABOHAR

Address Line 2

TEHSIL- ABOHAR, DISTT- FAZILKA

City/Town

ABOHAR

State

PUNJAB

Pin Code

152116

Institution e-mail address

principalbskc@gmail.com

Contact Nos.

01634-226100, 220482

Name of the Head of the Institution:

**DR. (MRS.) PARMINDER K.
SHARMA**

Tel. No. with STD Code:

01634-223500

Mobile:

93162-13849

Name of the IQAC Co-ordinator:

MR. VINOD KUMAR

Mobile:

78378-02706

IQAC e-mail address:

principalbskc@gmail.com

1.3 NAAC Track ID (For ex. MHCogn 18879)

PBCOGN 26311

1.4 NAAC Executive Committee No. & Date:

EC (SC-18)/DO/2016/151.1 Date 05-NOV-2016

1.5 Website address:

www.bhagsinghcollege.com

Web-link of the AQAR:

www.bhagsinghcollege.com/IQAC/AQAR(2016-17).pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	2.52	2016	Nov 4, 2021
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

05-09-2015

1.8 AQAR for the year (for example 2010-11)

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- AQAR _____ (DD/MM/YYYY)4
- AQAR _____ (DD/MM/YYYY)
- AQAR _____ (DD/MM/YYYY)
- AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status



University State Central Deemed Private

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☐ Men ☐ Women ☒

Urban ☐ Rural ☒ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☐ UGC 12B ☐

Grant-in-aid + Self Financing ☐ Totally Self-financing ☒

1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

Computer Sci/ B.Lis

1.12 Name of the Affiliating University (for the Colleges)

PANJAB UNIVERSITY,
CHANDIGARH

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University ☒

University with Potential for Excellence ☒ UGC-CPE ☒

☒ ☒

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

X

DST-FIST

X

UGC-Innovative PG programmes

X

Any other (*Specify*)

X

UGC-COP Programmes

X

2. IQAC Composition and Activities

2.1 No. of Teachers

06

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

01

2.4 No. of Management representatives

01

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and
community representatives

-

2.7 No. of Employers/ Industrialists

-

2.8 No. of other External Experts

02

2.9 Total No. of members

13

2.10 No. of IQAC meetings held

3

2.11 No. of meetings with various stakeholders:

No.

Faculty

2

Non-Teaching Staff Students

1

Alumni

1

Others

2.12 Has IQAC received any funding from UGC during the year?

Yes

No

✓

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Create environmental awareness among students through the activities of NSS etc.
- Assisted the Principal in nominating staffs in charge for all statutory positions and clubs
- Given suggestions to the departments to organising seminars, workshops etc.
- Motivated faculties and students to participate in seminars and symposiums.
- Encouraged faculty to indulge in research activities.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To be publish a research journal 'Gyan Chetna'	Forwarded to RNI
Applied for permanent affiliation	Inspection done and waiting for result
To install original window 10	Done

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	4	-	4	-
UG	5	-	5	-
PG Diploma	1	-	1	-
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	10	-	10	-
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	10
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni ☒ Parents ☒ Employers ☒ Students ☒

(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

AS PER PANJAB UNIVERSITY CHANDIGARH

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
25	25			

2.2 No. of permanent faculty with Ph.D.

06

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
03									

2.4 No. of Guest and Visiting faculty and Temporary faculty

25

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		01	
Presented papers	05	11	
Resource Persons		02	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- LECTURE, SEMINAR, WORKSHOP, VIVA, ASSIGNMENT, DISCUSSION**

2.7 Total No. of actual teaching days

181

during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01

2.10 Average percentage of attendance of students

83

2.11 Course/Programme wise distribution of pass percentage :

May 2016 Result Detail %age wise

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A-2nd Sem.	583		42.37	26.93	3.26	72.56
B.A-4th Sem.	400		63.25	16	2.25	81.50
B.A-3 rd Year	375		50.67	19.2	0.53	70.40
B.Com-2nd Sem.	54		75.92	20.37	-	96.29
B.Com-4th Sem.	46		50.00	17.39	-	67.39
B.Com-3 rd Year	22		50.00	36.36	-	86.36
BCA-2nd Sem.	26		19.23	-	-	19.23
BCA-4th Sem.	16		62.50	31.25	-	93.75
BCA-3 rd Year	11		81.81	-	-	81.81
B.Sc-2nd Sem.	27		51.85	11.11	-	62.96
B.Sc-4th Sem.	35		82.86	8.57	-	91.43
B.Sc-3 rd Year	19		42.11	36.84	-	78.95
B.Lib-2 nd Sem.	17	52.94	52.94	11.76	-	64.70
M.A (Pun)-2 nd Sem.	31		32.25	19.36	38.71	90.32
M.A (Pun)- 4 th Sem.	32		50.00	12.50	-	62.50
M.A (Hin)- 2 nd Sem.	28		75	17.86	-	92.86
M.A (Hin)- 4 th Sem.	33		63.64	36.36	-	100
M.A (His)- 2 nd Sem.	54		83.33	11.11	-	94.44
M.A (His)- 4 th Sem.	64		50.00	15.62	-	65.62
M.A (Soc)- 2 nd Sem.	47		63.83	14.89	-	78.72
PGDCA- 2 nd Sem.	11		45.45	-	-	45.45

December 2016 Result Detail %age wise

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A-1st Sem.	362		29.28	20.44	8.84	58.56
B.A-3rd Sem.	465		41.50	26.67	5.81	73.98
B.A-5th Sem.	385		48.31	28.05	2.86	79.22
B.Com-1st Sem.	48		56.25	20.83	-	77.08
B.Com-3rd Sem.	46		73.91	6.52	-	8.43
B.Com-5th Sem.	46		76.08	19.56	-	95.65
BCA-1st Sem.	16		68.75	6.25	-	75
BCA-3rd Sem.	20		30	15	-	45
BCA-5th Sem.	17		88.23	-	-	88.23
B.Sc-1st Sem.	16		37.5	12.5	-	50
B.Sc-3rd Sem.	19		63.16	26.31	-	89.47
B.Sc-5 th Sem.	39		41.02	28.21	-	69.23
B.Lib-1st Sem.	06		16.67	-	-	16.67
M.A (Pun)-1st Sem.	20		20	40	-	60

M.A (Pun)- 3rd Sem.	29		27.59	44.83	-	72.41
M.A (Hin)- 1st Sem.	14		50	35.71	-	85.71
M.A (Hin)- 3rd Sem.	20		70	10	-	80
M.A (His)- 1st Sem.	40		47.5	10	-	57.5
M.A (His)- 3rd Sem.	65		69.23	6.15	-	75.38
M.A (Soc)- 1st Sem.	39		46.15	17.95	-	64.10
M.A (Soc)- 3rd Sem.	38		68.42	21.05	-	89.47
PGDCA- 1st Sem.	11		81.81	-	-	81.81

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

FEEDBACK, CLASS TEST, DISCUSSION, SEMINAR, LECTURE

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	01
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	03			03
Technical Staff	21			27

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Encouraged teachers to participate in International, National and State level seminars.
- Provides research facilities like free Internet, Research journals, N-LIST, Equipment for Inter-departmental research etc.
- Invites eminent resource persons to conduct lectures/ workshops/ seminars on relevant topics.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	05	03	
Non-Peer Review Journals			
e-Journals			
Conference proceedings		01	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences/Workshop/lecture/seminar/any other activities organized by the Institution

Level	International	National	State	University	College
Number					32
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows

Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

01

02

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

SRF

Project Fellows

Any other

3.21 No. of students Participated in NSS events:

University level

State level

National level

International level

3.22 No. of students participated in NCC events:

University level

State level

National level

International level

3.23 No. of Awards won in NSS:

University level

State level

National level

International level

3.24 No. of Awards won in NCC:

University level

State level

National level

International level

3.25 No. of Extension activities organized

University forum

College forum

NCC

01

NSS

Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

NSS, NCC, PLACEMENT, CASHLESS, BLOOD DONATION CAMP, STITCHING, PERSONAL HYGIENE, ECO FRIENDLY, STUDENTS VISIT, WOMEN EMPOWERMENT

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	26.5 ACRES			26.5 ACRES
Class rooms	16			16
Laboratories	11			11
Seminar Halls	02			02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others (MANAGEMENT ROOM)		01	COLLEGE FUND	

4.2 Computerization of administration and library

LIBRARY AND ADMINISTRATIVE BLOCK IS ALREADY COMPUTERISED.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2136	5,98,585	442	2,19,139	2578	8,17,724
Reference Books	4114	8,74,748	409	2,11,690	4523	10,86,439
e-Books	80409	NLIST	Re-subscribed			
Journals	32	-	Re-subscribed		32	
e-Journals	3828	NLIST	Re-subscribed			
Digital Database	NLIST	34350	Re-subscribed			
CD & Video	19		06		25	
Others (specify)						
Newspaper	14		02		16	
Maps	15		07		22	
Atlas	06		03		09	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	46	29	YES	03		05	01	11
Added								
Total								

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

BY COMPUTER SCIENCE DEPARTMENT

4.6 Amount spent on maintenance in lakhs :

i) ICT

1015826

ii) Campus Infrastructure and facilities

14901641

iii) Equipments

321744

iv) Others

36519988

Total :

52759199

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- **INSTRUCT THE STUDENT ABOUT STUDENTS SUPPORT SERVICES.**
- **COUNSELLING OF THE STUDENTS.**
- **MOTIVATE THE STUDENTS TO PARTICIPATE IN COMPETITION/ FESTS ORGANIZED IN OTHER COLLEGES.**
- **STUDENTS AND PARENTS MEETING.**

5.2 Efforts made by the institution for tracking the progression

FEEDBACK, EVALUATION, EXAM, VIVA, ASSIGNMENTS ETC.

MEETINGS.

COMPAIGNING IN VILLAGES

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1515	266	-	-

(b) No. of students outside the state

11

(c) No. of international students

NO

Men	No	%	Women	No	%
					100

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1095	220	-	604		1919	1170	143		468		1781

Demand ratio

Dropout %

07.7

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<div style="border: 1px solid black; padding: 2px 10px;">06</div>	SET/SLET	<div style="border: 1px solid black; padding: 2px 10px;"></div>	GATE	<div style="border: 1px solid black; padding: 2px 10px;"></div>	CAT	<div style="border: 1px solid black; padding: 2px 10px;"></div>
IAS/IPS etc	<div style="border: 1px solid black; padding: 2px 10px;"></div>	State PSC	<div style="border: 1px solid black; padding: 2px 10px;"></div>	UPSC	<div style="border: 1px solid black; padding: 2px 10px;"></div>	Others	<div style="border: 1px solid black; padding: 2px 10px;"></div>

5.6 Details of student counselling and career guidance

It is the duty of the respective tutors to identify students having problems. If the problem is not solved he/she will be taken to the counselling coordinator.

Career Guidance of our College is being managed by Career Guidance and Placement Cell. This Cell conducts classes and talks by eminent persons on Career opportunities, personality development, communication skills etc.

No. of students benefitted

03

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
		01	02

5.8 Details of gender sensitization programmes

We have an active Women's Forum functioning in our campus. They conduct talks and seminars on gender sensitization programmes.

We also have a cell to combat sexual harassment which aims to empower the girl students with confidence to face real challenges of the life.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

X

National level

X

International level

X

No. of students participated in cultural events

State/ University level

X

National level

X

International level

X

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level

National level

International level

Cultural: State/ University level

National level

International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	442	1116870
Financial support from government	110	710235
Financial support from other sources	15	129900
Number of students who received International/ National recognitions	NO	

5.11 Student organised / initiatives

Fairs : State/ University level

X

National level

X

International level

X

Exhibition: State/ University level

X

National level

X

International level

X

5.12 No. of social initiatives undertaken by the students

01

5.13 Major grievances of students (if any) redressed: _____AUDITORIUM, LANGUAGE LAB

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Mission

- To create awareness among rural folk for coming out from vicious circle of illiteracy; thereby uprooting the centuries old dogmas of the masses of not allowing their girls to have their share of education.
- To create a congenial environment this facilitates the rural masses to come forward for motivating their daughters to expand horizons of thinking through education.
- To foster learning environment by giving them exposure of multi and interdisciplinary domains.
- To nurture the creativity of staff and students and enabling them to adopt out of the box thought, so as to mark their presence at national/international level.
- To offer such a platform to the students, wherein they feel comfortable to preserve their tradition and culture and on the same fostering the global competencies, so as to strike a fine balance between yesterday-today and tomorrow.
- To instil a sense of scientific temperament-guided towards skill development, but with thrust on human and social values i.e. social science, so that science facilitate the society and not for endangering the cultural and social foundations.
- To foster the pursuit of holistic grooming of the students viz-a-viz exuberance in the areas of academics, sports and co-curricular.
- To enable and facilitate the staff and other stake-holders to deliver in tune to vision of the trust/college.

6.2 Does the Institution has a management Information System

Yes, college has Management Information System. Teaching and non- teaching staff attendance is maintained through bio-matrix machine. Identity cards are bar code embedded. Library is IT enabled and books are issues through bar code system.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Mrs. Charanjeet Kaur, Department of Sociology, is incumbent member on Board of Studies (Under Graduate) of Panjab University, Chandigarh. Dr. Karamjit Kaur and Dr. Sukhraj Singh, Department of Punjabi, are also on the Board of Studies of Maharaja Ganga Singh University, Bikaner.

6.3.2 Teaching and Learning

Teaching and learning pedagogy adopted is that of classroom lecture system, along with projector and IT enabled classrooms.

6.3.3 Examination and Evaluation

Examination and evaluation is done by the affiliating University. Many of our faculty members work as external examiners, university board members and evaluators. Internal examination are held in the mid of semester to evaluate students. For odd semester examination are held in the month of September- October and for even semester during the month March- April. For evaluation purposes table marking for internal examination have been introduced.

6.3.4 Research and Development

Dr. Dinesh Mittal, Department of Mathematics attended a Refresher Course held at Panjab University and Dr. Amaninder Kaur, Department of Commerce and Dr. Sanju Challana, PG Department of History, attended General Orientation Course held at Guru Nanak Dev University, Amritsar.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Since library is IT enabled and fully air conditioned, a number of books have been added during the current session. The total number of books have surpassed 10,000 mark.

6.3.6 Human Resource Management

Human resource management is followed religiously by the college. Service books of the faculty are maintained and updated every session. Proper increments are given as per rules and regulations.

6.3.7 Faculty and Staff recruitment

Permanent staff is recruited as per the rules and requirements of Panjab University and every year temporary staff is also recruited as per the requirement and compensated handsomely.

6.3.8 Industry Interaction / Collaboration

Regular industry interaction takes place within the campus. During the current session career awareness camp was held by Career Guidance and Counselling Cell in collaboration with Computer Department.

6.3.9 Admission of Students

Admission of students takes place through the mechanism prescribed Panjab University. Current year as well the same procedure has been followed for UG and PG classes.

6.4 Welfare schemes for

Teaching	01*
Non teaching	01*
Students	

*Superannuation Fund for post retirement benefit has been proposed from the current session.

6.5 Total corpus fund generated

Rs. 2,35,12,500 approx.

6.6 Whether annual financial audit has been done Yes ☒ No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			YES	
Administrative			YES	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☐ No ☒

For PG Programmes Yes ☐ No ☒

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

Alumni meet was held on 25th May, 2017, where the old students well placed in their career were felicitated.

6.12 Activities and support from the Parent – Teacher Association

6.13 Development programmes for support staff

Traffic rules awareness for drivers in collaboration with Punjab Police. (Traffic)

6.14 Initiatives taken by the institution to make the campus eco-friendly

TREE PLANTATION

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Women's Day, Science Day, Hindi Diwas etc. were celebrated
- Department-wise association activities: regular meetings, talks, debates, quiz competition, cultural programmes etc.
- Weekly assembly of students
- Introduction of Student announcement system
- Prize for students who use library more often

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- All departments prepared academic calendar and all activities of the department were conducted accordingly.
- All teachers prepared and submitted semester wise teaching plan
- Feedbacks were taken and analysed
- Admission committee was formed and they conducted the process of admissions without any grievances and by complying all Government, University and College regulations.
- All the committees were formed and they functioned effectively.
- Conducted annual athletic meet and Interdepartmental tournaments.
- Purchase of licensed MICROSOFT WINDOWS PROFESSIONAL-10 and MICROSOFT OFFICE 2010 for 30 computers

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Reaching out to the community on awareness about cashless economy and demonetization
- Visit of NSS unit to Pingalwara, Amritsar
- Students are motivated to make use of online journals and e books available in internet section of the library
- Xerox machine installed in the library to facilitate students at cheaper price

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- The faculty and students used to plant trees and discuss ecologically issues to make the new generation aware of the importance of ecology and nature.
- Implementation of “Swachh Bharat Abhiyan”
- Solid waste management properly done
- Environment day celebration and sensitization on environmental issues
- Maintenance of 10 solar lights and planning to introduce more of them

7.5 Whether environmental audit was conducted? Yes ☒ No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths :

- The vision, mission and objectives of our College are framed in clear terms.
- Committed management, faculty and staff for ensuring quality in every aspects of education.
- Very good ambience for teaching, learning and other curricular and extra-curricular activities.
- High level of discipline.
- Molding the rural students which are socially and economically backward class.

Weaknesses :

- Staff accommodation facility.
- Lack of research departments.
- Remoteness of the College from cities.

Opportunities :

- Pro-active Management, committed faculty/staff
- Pleasant climate and exotic scenic beauty
- Opportunities to attract research funding from the Central and State government agencies

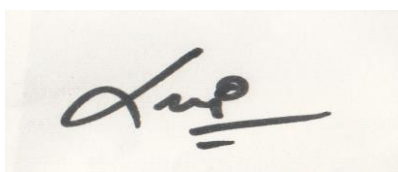
Challenges :

- Make a mark at the national level in the realm of research with high impact publications and technology transfers.
- Efforts to educate the socially and economically backward rural girls to bring into the main stream.

8. Plans of institution for next year

- Change the campus to more eco friendly one
- To install Solar Panels for energy conversation
- Organise national/international seminars, workshop etc.
- Enhance the research culture among the Faculty
- To organise more talks on women empowerment and gender sensitisation
- To observe all days of national importance
- Better administrative reforms
- Better infrastructure facilities

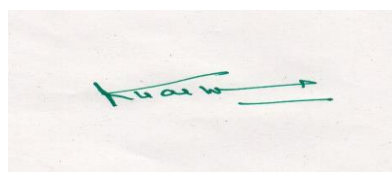
Name Mr. Vinod Kumar



Signature of the Coordinator, IQAC

Name Dr.(Mrs.) Parminder K. Sharma

(Principal)



Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

PANJAB UNIVERSITY, CHANDIGARH

Annexure B

Academic Calendar for the session 2016-17 for the Panjab University affiliated Colleges with Under Graduate & Post Graduate courses having Semester System of examination:-

Summer Vacation	25-05-16 Wednesday	To	06-07-16 Wednesday	(43 days)
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Academic Calendar

Colleges Open on and normal Admission for ongoing Classes	07-07-16 Thursday
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Admission Schedule

Normal Admission for ongoing and new classes (except for those classes in which admission is through PU-CET (P.G))	07-07-16 Thursday	To	16-07-16 Saturday	(9 days)
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Late Admission for, ongoing classes and new classes) to be allowed by the Principal of the College with late fee of Rs.560/- per student.	18-07-16 Monday	To	01-08-16 Monday	(13 days)
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Teaching starts

(i) For ongoing classes	11-07-16 Monday
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(ii) For new admission classes (those admitted through PU-CET (P.G) tentative	18-07-16 Monday
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Late admission in Panjab University, affiliated Colleges to be allowed by the Vice-Chancellor with the fee of Rs. 2040/- per student	02-08-16 Tuesday	To	20-08-16 Saturday	(16 days)
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Academic Term-I (a) 1st & 3rd & 5th Semester	11-07-16 Monday	To	10-10-16 Monday	(75 Teaching days)
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Autumn Break	11-10-16 Tuesday	To	17-10-16 Monday	(07 days)
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Academic Term-I(b)	18-10-16 Tuesday	To	02-12-16 Friday	(38 days)
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Total Teaching days of Academic Term I=75+38=113 days

End Semester Examinations	03-12-16 Saturday	To	28-12-16 Wednesday	(22 days including Saturday)
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Semester Vacation (Winter Break)	29-12-16 Thursday	To	10-01-17 Tuesday	(13 days)
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**Academic Term-II
2nd & 4th & 6th semester**

Colleges reopens after Semester Examination	11-01-17 Wednesday	To	05-05-17 Friday	(94 Teaching days)
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Total Teaching days of Academic Term II=94 days

End Semester Examinations	06-05-16 Saturday	To	31-05-16 Wednesday	(22 days)
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Summer vacation (tentative)	01-06-17 Thursday	To	08-07-17 Saturday	(39 days)
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Total Teaching days of academic term I & II =113+94=207 days